

BRUHAT BANGALORE MAHANAGARA PALIKE

REVENUE DEPARTMENT

Details of documents required to be submitted along with the application for Registration / Modification / Bifurcation / Amalgamation of Khatha.

SUVARNA KHATHA

1	Name of the department	Revenue section, zonal office
2	Name of the service	Registration of Khatha : Revenue pockets, BDA Reconveyed areas, Gramathana area
3	Whom to approach for this service (Designated Officer)?	Concerned Assistant Revenue officer offices
4	Procedure involved to get this service	Apply in prescribed form along with the following necessary documents.
5	Who are eligible to get this service	The property owners / occupier located in BBMP jurisdiction.
6	Documents to be enclosed with the request	<ul style="list-style-type: none">✓ Application in prescribed form✓ Title documents, flow chart of the title✓ Order of the land conversion✓ Copies of previous tax receipts✓ Proof of improvement charges paid✓ Khatha extract issued by previous authority / local body.✓ Sketch showing the location of the property with land mark.
7	Fee / Charges to be paid to get this service	Fees to be paid for registration of khatha 2% on the stamp duty of the sale deed
8	Maximum number of days to get this service	30 working days

Note: 1) Improvement charges to be paid at the rate of Rs.250 per square meter in respect of the converted land in the jurisdiction of newly added areas during 2007.

2) Improvement charges to be paid at the rate of Rs.200 per square meter in respect of old 100 wards in BMP Jurisdiction.

1	Name of the department	Revenue section, zonal office
2	Name of the service	Amalgamation of Khathas
3	Whom to approach for this service (Designated Officer)?	Concerned Assistant Revenue officer offices
4	Procedure involved to get this service	Apply in prescribed form along with the following necessary documents.
5	Who are eligible to get this service	The property owners / occupier located in BBMP jurisdiction.
6	Documents to be enclosed with the request	<ul style="list-style-type: none"> ✓ Application form in prescribed form ✓ Copies of Registered title deed ✓ Tax paid receipts ✓ Sketch showing the location and measurements of the property ✓ Affidavit regarding proof of blood relationship ✓ NOC from BDA if the property is located in BDA layout. (for vacant lands)
7	Fee / Charges to be paid to get this service	Payment of Khatha transfer fee at the rate of 2% on the value of stamp duty of the sale deed.
8	Maximum number of days to get this service	30 working days

1	Name of the department	Revenue section, zonal office
2	Name of the service	Bifurcation of Khatha
3	Whom to approach for this service (Designated Officer)?	Concerned Assistant Revenue officer offices
4	Procedure involved to get this service	Apply in prescribed form along with the following necessary documents.
5	Who are eligible to get this service	The property owners / occupier located in BBMP jurisdiction.
6	Documents to be enclosed with the request	<ul style="list-style-type: none"> ✓ Application form in prescribed form ✓ Copies of Registered title deed ✓ Tax paid receipts ✓ Sketch showing the location and measurements of the property ✓ NOC from BDA if the property is located in BDA layout. (for vacant lands)
7	Fee / Charges to be paid to get this service	Payment of Khatha bifurcation fee at the rate of 2% on the value of stamp duty of the sale deed.
8	Maximum number of days to get this service	30 working days

1	Name of the department	Revenue section, zonal office
2	Name of the service	Transfer / Registration of Khathas
3	Whom to approach for this service (Designated Officer)?	Concerned Assistant Revenue officer offices
4	Procedure involved to get this service	Apply in prescribed form along with the following necessary documents.
5	Who are eligible to get this service	The property owners / occupier located in BBMP jurisdiction.
6	Documents to be enclosed with the request	<ul style="list-style-type: none"> ✓ Application form in prescribed form ✓ Copies of Registered title deed ✓ Tax paid receipts ✓ Possession certificate. <p><u>Transfer of Khatha through succession / inheritance / gift documents / through court decrees.</u></p> <ul style="list-style-type: none"> ✓ Application form in prescribed form ✓ Title documents, flow chart of the title. ✓ Copies of previous tax receipts. ✓ Affidavit regarding / inheritance / gift / court decree. ✓ Original death certificate in case of Kathedar's death.
7	Fee / Charges to be paid to get this service	Payment of Khatha transfer fee at the rate of 2% on the value of stamp duty of the sale deed.
8	Maximum number of days to get this service	7 working days